

**Date: 18-10-2018**


### **Staff Meeting**

A staff meeting chaired by officiating Principal Ms. Devendra Gupta was held on 18<sup>th</sup> October, 2018 at 1:00 pm in the staff room. The following points were discussed.

1. During the end semester Exam of B.A./B.SC/B.COM 3<sup>rd</sup> & 5<sup>th</sup> Sem classes of B.A./B.SC/B.COM 1st year will be rescheduled as per the new time table.
2. For the smooth conduct of end semester exam the invigilators were directed to report half an hour before the commencement of the exam.
3. For the career guidance cell, Prof. Dipali Bhandari was asked to purchase notice board.
4. For campus cleanliness & beatification Mrs. Amita Joshi was asked to take necessary steps for the cutting of grass of the college ground & install dustbins.
5. To dispose of glass ware and chemical waste proper arrangements would be made through. For which letter by the concerned Deptt. Would be send well in time.
6. Prof. Vimmi Rani was asked to maintain on event Register for Inter College event in which the concerned conveners/ organizes will enter the details of the event/ activity. The photos of events can be submitted to the BCA Deptt. (Convener Jyoti).
7. Prof. Deepa Chauhan was given the charge of youth Red Cross Society and was asked to complete Registration process at the earliest.

The meeting ended with a vote of thanks to the chair.



  
(Staff - Sec.)

Dr. Tarchand.  
(Staff Sec.)

  
Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

18<sup>th</sup> October 2018

### Staff Meeting

Chaired by : Officiating Principal  
Ms. Devendra Gupta

Venue : Staff Room.

The following teachers attended the meeting.

1. Sulari
- 2.
- 3.
- 4.
5. Khushi
- 6.
7. Usha
- 8.
- 9.
- 10.
11. Anita J. Jyoti
12. Shamika
13. Renu
14. Bela
15. Renu
16. Kripali
17. Shweta
18. Rupali

A staff meeting chaired by officiating Principal Ms. Devendra Gupta, was held on 18th October, 2018 at 1:00 PM in the staff room. The following points were discussed:

1. During the End Semester Exams of BA/BSc./B.Com III<sup>rd</sup> & V<sup>th</sup> Sem classes of BA/B.Sc./B.Com I<sup>st</sup> year will be rescheduled as per the New Time Table.
2. For the smooth conduct of End Semester Exams the invigilators were directed to report half an hour before the commencement of the exam.
3. For the Career Guidance Cell, Prof Dipali Bhandari was asked to purchase Notice Board.
4. For Campus Cleanliness & Beautification Mrs. Amita Joshi was asked to take necessary steps for the cutting of grass of the college ground & install dustbins.

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for which letter by the concerned Dept. would be send well in time.

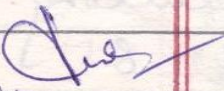
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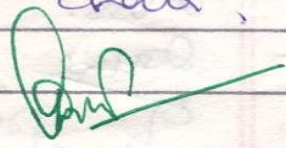
Prof. Vimmi Rani was asked to maintain an Event Register for Inter College event in which the concerned convenors / organisers will enter the details of the event / activity. The photos of the events can be submitted to the BCA Deptt (Convenor: Mr. Jyoti)

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Prof. Deepa Chauhan was given the charge of <sup>town</sup> Red Cross Society and was asked to complete Registration process at the earliest.

The meeting ended with a vote of thanks to the chair,

  
(DEEPA CHAUHAN)  
Asstt. Prof. English

  
(PRINCIPAL)